



BOARD OF DIRECTORS MINUTES

October 1, 2024



Call to Order - Andrew opened the meeting at 6:08 pm.

Present: Andrew Pelkey (P), Dave DeJohn (PP), Maria Rainey (S/T), John Crooks.

Absent: Heather Linehan (VP), Cori Cahow, Donny Piccirillo.

Professionals: Kathryn Sicard (Exec. Director/BM), Mike Barwell (Ed. Chair), Amy Papinau (Ed. Coordinator), Abby Zuidema (Cert), Annette Zamarchi, Lisa Mitrano.

Review and Approval of Minutes – September 3rd, 2024

Motion to Approve – Dave

Seconded by – Maria

Unanimously Approved

Review and Approval of Treasurer’s Report – September, 2024

- Checking Account Balance – \$28,548.98
- Savings Account Balance – \$3,102.56

Motion to Approve – Andrew

Seconded by – Dave

Unanimously Approved

There isn’t an official report this month, as we’re switching from Quicken to QuickBooks

Education Coordinator Report – Amy Papinau/Mike Barwell

- The exam was on the 21st. Fifteen people showed up, and there were four new certified.

Certification Coordinator Report – Abby Zuidema

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Administration Report – Andrew Pelkey

- The by-law revision vote was sent out last week, and people are starting to respond.

- The renewals were sent out via QuickBooks.
- All of the contractor contracts are complete.
- QuickBooks:
 - We are going to switch from a “Treasure’s Report” format to a “Profit and Loss Report” format.
 - The NHLA will have a PO Box within the week.
 - Pam’s name has been removed from the website, and Kathryn’s is on the website now.

Newsletter and Website Editor Report – Carolyn Isaak

- Newsletter deadline – Due the 10th of every month

Other Business

- Field Day:
 - We are up about \$1,000 from last year, and lunch was paid for by the association. There was more value offered this year.
 - The board discussed bringing the smaller vendors into the area between the cow barn and lunch area next year to make them a more integrated part of the day.
 - We had about 200 attendees, 30 vendors, and 30 speakers/organizers.
- Dinner Meetings:
 - The October dinner meeting is set for Tuesday, October 22nd at The Red Blazer. The title is Worker’s Comp and Worker Safety 101. The speaker is Scott Lawson.
 - The November dinner meeting planning is in progress. The speaker will be Dave Fairburn from Crew Hero, and the location will be The Puritan in Manchester.
- January retreat meeting:
 - The board meeting will be combined with the retreat. A tentative date of January 7th has been proposed.

Adjournment – The meeting adjourned at 7:20 pm.

Submitted by: Maria Rainey - Secretary/Treasurer

NEXT MEETING: Tuesday, November 5th at 6:00 pm

