



# BOARD OF DIRECTORS MINUTES

## June 4, 2024



**Call to Order** - Andrew opened the meeting at 5:45 pm.

**Present:** Andrew Pelkey (P), Heather Linehan (VP), Dave DeJohn (PP), Maria Rainey (S/T), John Crooks, Cori Cahow.

**Absent:** Donny Piccirillo (Andrew Pelkey designated as proxy vote for Donny)

**Professionals:** Pam Moreau (BM), Kathryn Huff (Assistant BM), Mike Barwell (Ed), Amy Papinau (Ed), Abby Zuidema (Cert), Annette Zamarchi, Lisa Mitrano.

### Review and Approval of Minutes – May 7th, 2024

*Motion to Approve – Dave*

*Seconded by – Andrew*

*Unanimously Approved*

### Review and Approval of Treasurer’s Report – May, 2024

- Checking Account Balance – \$55,369.47
- Savings Account Balance – \$3,102.48

*Motion to Approve – Cori*

*Seconded by – Dave*

*Unanimously Approved*

Extra cash inflow from Golf Tourney registrations

### NEW Members

- We have no new members this month.

### Education Coordinator Report – Amy Papinau

- The first Landscape After Hours had around 17 attendees.
- See Field Day Notes in “Other Business”.

### **Certification Coordinator Report – Abby Zuidema**

- No news from Abby this month.

### **Administration Report – Andrew Pelkey**

- Electronic approval of new language for by-laws has been acquired (email was sent on 5/30/2024 for board voting), and the new language will go out to the members for voting next. Change proposed: Increasing the maximum number of board members to nine.

*Motion to Approve – Dave*

*Seconded by – Heather*

*Unanimously Approved*

### **Newsletter and Website Editor Report – Carolyn Isaak**

- Newsletter deadline – Due the 10<sup>th</sup> of every month

### **Other Business**

- Next board meeting should devote a good portion of time to discussing reflection on the last six months, setting new goals for the next six months, and scheduling another NHLA retreat to talk through and organize ideas/goals.
- Joint Winter Meeting – Potentially in late February. Further discussion slated for the next board meeting in July. NHLA may handle registration.
- Field Day:
  - Board members needed to take lead roles on a few list items. After discussion, needed roles have been filled.
  - Lisa and Amy to make a visit to the fairgrounds to figure out availability/layout of vendor spaces, and take a look at the best spot for tree work demonstration. Any board member that wishes to join them is welcome.
  - NHLA to share live vendor, sponsor, and attendee lists with Lisa Mitrano for easier communication and coordination.
  - Several topics were discussed to fill empty time slots for Field Day. The Ed. Committee will sort through and organize/place them into the schedule, and issue updated schedules when ready.
  - Potential option for lunch this year is pre-ordered sandwiches, to help minimize long waiting lines. Cori has been assigned to food, and is looking into possibilities.
  - Lisa, Andrew, and Kathryn to reach out to vendors after a more definite Field Day schedule is created.

Adjournment – The meeting adjourned at 7:07 pm.

**Submitted by: Maria Rainey - *Secretary/Treasurer***

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**NEXT MEETING: Tuesday, July 16th at 6:00 pm  
North Point Outdoors, 22 Ashleigh Drive, Building A, Derry, NH 03038  
and Microsoft Teams**