



BOARD OF DIRECTORS MINUTES

April 2, 2024



Call to Order - Andrew opened the meeting at 6:05 pm.

Present: Andrew Pelkey (P), Heather Linehan (VP), Dave DeJohn (PP), Maria Rainey (S/T), John Crooks, Cori Cahow, Donny Piccirillo.

Absent:

Professionals: Pam Moreau (BM), Kathryn Huff (Assistant BM), Mike Barwell (Ed), Amy Papinau (Ed), Abby Zuidema (Cert), Annette Zamarchi.

Review and Approval of Minutes – March 5th, 2024

Motion to Approve – Dave

Seconded by – Donny

Unanimously Approved

Review and Approval of Treasurer’s Report – March 2024

- Checking Account Balance – \$31,049.76
- Savings Account Balance – \$3,102.42

Motion to Approve – Dave

Seconded by – Heather

Unanimously Approved

NEW Members

- We have no new members this month.

Education Coordinator Report – Amy Papinau

- The joint meeting with the Arborists Association was very well attended. Around 307 people showed up, and due to the Grappone Center reducing the cost because of a breakfast shortage, both associations made over \$1,000 dollars. The board is considering discussing a cross-membership incentive between the NHLA and the NHAA.
- Planning for Field Day is already underway. Both the NHAA and the Stone Trust are very enthusiastic about Field Day this year.
- Safety Day is next week. Forty-eight people are signed up so far.
- Four Landscape After Hours are planned, and ready for the year.

Certification Coordinator Report – Abby Zuidema

- Thirteen people signed up for the exam, and there were five new certified as a result. Certificates will be going out, and the website will be updated.
- The plant ID class will be starting in June, and advertising for it is already underway

Administration Report – Andrew Pelkey

- Taxes are in motion, and things are being finalized.
- The By-law changes to allow the use of admin services, as well as creating an Executive Director position, were approved by the majority of the members. Only one person voted against it.
- Andrew to craft the next proposed by-law change, which would be to expand the BOD from 7 to 9 board members, and present to the board for approval.
- Further discussion on each board member being assigned a committee.

Newsletter and Website Editor Report – Carolyn Isaak

- Newsletter deadline – Due the 10th of every month

Other Business

- The board has been contacted about helping with a volunteer landscape project. After discussion by the board, there was a consensus that the NHLA does not currently have the bandwidth to undertake the project due to the other transitional steps the organization is going through. The board agreed to re-investigate volunteer projects once the admin transition is completed, and the board feels capable of undertaking the extra work.
- Pam is finishing up everything she needs to send over to RT, and both she and Andrew are in talks with a credit card company to allow for the elimination of PayPal. This will help us with switching over to auto renew on annual membership. The admin transition is going smoothly thus far, and things are moving along.
- Golf Tournament – The board agreed to and voted on the contract for Pam and Jim to continue organizing/running the golf tournament. The contract will be renewed annually.

Motion to Approve – John

Seconded by – Cori

Unanimously Approved

Adjournment – The meeting adjourned at 7:30 pm.

Submitted by: Maria Rainey - Secretary/Treasurer

**NEXT MEETING: Tuesday, May 7th at 6:00 pm
North Point Outdoors, 22 Ashleigh Drive, Building A, Derry, NH 03038
and Microsoft Teams**