

# BOARD OF DIRECTORS MINUTES

## November 14, 2023

**Call to Order** - Andrew opened the meeting at 6:05 pm.

**Present:** Andrew Pelkey (P), Heather Linehan (VP), Maria Rainey (S/T), John Crooks, Donny Piccirillo.

**Absent:** Dave DeJohn (PP), Cori Cahow, Pam Moreau (BM)

**Professionals:** Mike Barwell (Ed), Amy Papinau (Ed), Abby Zuidema (Cert), Annette Zamarchi.

### Review and Approval of Minutes – October 3rd, 2023

*Motion to Approve – John*

*Seconded by - Donny*

*Unanimously Approved*

### Review and Approval of Treasurer's Report – October, 2023

- Checking Account Balance – \$33,050.18
- Savings Account Balance – \$3,102.29

*Motion to Approve – Heather*

*Seconded by – John*

*Unanimously Approved*

### NEW Member Applications

- We received 1 new member app – Bolt Property Care – George Theodorou

*Motion to Approve – Andrew*

*Seconded by – Donny*

*Unanimously Approved*

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### Education Coordinator Report – Amy Papinau

- Amy provided a summary of the proposed educational events calendar that the Ed. Committee created during their last meeting:
  - Winter/January Meeting – Andrew talked with several people about this meeting, and they are all on board to speak.
  - Spring Meeting – Joint program with NH Arborists Association. Date is set for March 19, 2023. Mike to attend next NHAA board meeting to discuss next steps. A tentative joint board has been established to plan the event.
  - Safety Day – Tentative date of Wednesday, April 10, 2024. Mike to talk to Milton Cat about sponsoring and hosting at their site.
  - Fall Field Day – September 18, 2024 at Belknap County Fairgrounds. Date has been confirmed with the fairgrounds.
  - Dinner Meetings – 3-4 per year, November to February
  - November Dinner Meeting: Learn How to Sell

- Twilight Meetings – Perhaps rebrand/rename to make them more appealing to others? Several places are being considered to host meetings.
- Other special events are being planned as well. More information to follow.
- The landscape lighting class had 18 attendees, and was a great class.
- The next Education Committee meeting will be November 21<sup>st</sup>.

#### **Certification Coordinator Report – Abby Zuidema**

- Next meeting is scheduled for Wednesday, November 22, 2023

#### **Business Manager Report – Pam Moreau**

- Website – Pam is still working with Emma to fix the issues, and finalize details. Google platform still pending.
- Scholarships – Andrew/Dave to contact Susanne Smith Meyer to make sure she knows about the scholarships and deadline dates. Forms are online.
- Taxes have been sent to the accountant for review.

#### **Newsletter and Website Editor Report – Carolyn Isaak**

- Newsletter deadline – Due the 10<sup>th</sup> of each month. (November 10<sup>th</sup> for December issue)

#### **Other Business**

- Pam's departure – Andrew has looked into working with RT Consulting to take up the administrative services that Pam handled. In order to accommodate this new expense, the board discussed eliminating the printed newsletter, moving to a digital newsletter, and re-appropriating those funds to help pay for RT Consulting. More details to follow after further discussions with RT Consulting. Pam has offered to stay on as a consultant until August 31<sup>st</sup>, 2024, for up to 8 hours a month at \$25 per hour. No vote was taken, but the board is inclined to accept Pam's consulting contract in order to ensure a smooth transition.
- Greenius – They cancelled the October meeting, and have not yet contacted us about the Snow Webinar.

Adjournment – The meeting adjourned at 7:21 pm.

**Submitted by: Maria Rainey - Secretary/Treasurer**

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**NEXT MEETING: Tuesday, December 5th at 6:00 pm**

**North Point Outdoors, 22 Ashleigh Drive, Building A, Derry, NH 03038  
and Zoom**