

# BOARD OF DIRECTORS MINUTES

## March 7, 2023

**Call to Order** - Dave opened the meeting at 6:02 pm.

**Present:** Dave DeJohn (P), Andrew Pelkey (VP), John Crooks (PP), Cori Cahow, Heather Linehan

**Absent:** Maria Rainey and Donny Piccirillo

**Professionals:** Pam Moreau (BM), Mike Barwell (Ed), Abby Zuidema (Cert), Annette Zamarchi, and Amy Papineau (UNH Extension)

### Review and Approval of Minutes – February 7, 2023

*Motion to Approve – Cori*

*Seconded by - John*

*Unanimously Approved*

### Review and Approval of Treasurer's Report – February 2023

- Checking Account Balance – \$31,184.74
- Savings Account Balance – \$3,102.09

*Motion to Approve – John*

*Seconded by – Cori*

*Unanimously Approved*

### NEW Member Applications

- There are six new members this month:
  - Terrain Planning & Design LLC – Eric Buck
  - NHTI Student – Michele Dougan
  - Complete Land Organics LLC – Britt Phillips
  - Total Ground Landscaping – Scot Flewelling
  - Scholarship Winners – Minnie and Emily. Janelle was already a member.

### Education Coordinator Report – Mike Barwell

- Introduced Amy Papineau from UNH Extension.
- Reviewed notes from meeting. See attached.

### Certification Coordinator Report – Abby Zuidema

- Exam postponed to March 11<sup>th</sup>, due to storm. Written exam only at Millican Nurseries. 13 people are registered to take the exam.
- Committee wants to extend the Review Course from 4 weeks to 6 weeks, next year.
- Manual needs to be updated. Looking to update at least 3 chapters, this year. Hardscape with Bill Gardocki. Turf needs work. We would like to add Organics. Finalize lighting section.
- Recertification letters went out. Only three people did not renew.
- Waze Meet Center looking for volunteers to help with a driveway, walkway and drainage.

## **Business Manager Report – Pam Moreau**

- Hardscape Grant from 2020 – received this week.
- BOD voting ends March 15<sup>th</sup>.
- Website – Issues with membership page and setup spreadsheet for NHCLP. Charged an additional \$375.

## **Newsletter and Website Editor Report – Carolyn Isaak**

- Newsletter deadline – Due the 10<sup>th</sup> of each month. (February 10<sup>th</sup> for March/April issue)

## **Other Business**

- NE Hardscape Expo 2023 – free to NHLA members. Pam will send out blast emails with the code. Dave and Mike will man the booth on Wednesday. Andrew will cover on Thursday.
- NHLA Booth needs to be updated for the upcoming NE Hardscape Expo. Pam will look to see if we have the original document. Pam and Annette will review changes.
- March Safety Day – D.O.S. and First Aid in the field.
  - Date – Wed. March 29, 2023, SNOW DATE – Friday, March 31, 2023
  - Breakfast Sponsor – Central NH Trailer – Paul Plimpton @ \$350. We are in charge of planning and picking up breakfast. Dave and Pam will take care of it.
  - Lunch Sponsor – SiteOne
  - First Aid Kits – Cross Insurance
  - Current registration – 39
  - COSTS – Bob Taylor would like a free membership. Ed Gannon's fee \$150. No cost for Troop G.
- Twilight Meetings - ideas
  - Bedrock Gardens?
  - Henniker House – Scott Lawson?
  - Van Berkum Nursery -
  - Back Bay Stone – Dennis Sturms?
  - MiltonCAT Demo Day - July
- NHLA Hardscape Workshop – Paver & Block Wall Workshop – Bill Gardocki
  - DATE - Saturday, May 6, 2023
  - TIME – 7:15am – 12pm
  - LOCATION – MiltonCAT, 30 Industrial Drive, Londonderry, NH
  - Attendance MAX – 50
  - Fee - \$50 member, \$65 non-members
  - Coffee & Donuts provided by MiltonCAT
  - Tour afterwards – must sign-up at registration, so they have staff.
  - Bill's fee – 5 years of membership
- LMN/Greenius started a Monthly Zoom meeting on updates. – It's the third Wednesday of every month at 3:00pm. It usually lasts @ 20-30minutes. Pam was the only one there in February. Who is going to manage these programs? Andrew will attend. Heather and Mike also volunteered to attend. How are we going to promote LMN/Greenius?
- NHLA Field Day 2023 – pending contract. Cost \$1,000 - would like fire pit. Pam contacted Matt from Cambridge Pavingstones. They are in for donating the fire pit.
  - Date – Wednesday, September 20, 2023, RAINDATE -?

- Time - ?
- Location – Belknap County Fairgrounds, 174 Mile Hill Rd., Belmont, NH
- Dinner Meeting Ideas – We also need to schedule dates and confirm locations.
  - Workman’s Comp
  - OSHA
  - Meet Extension

Adjournment – The meeting adjourned at 7:15 pm.

**Submitted by: Pam Moreau - *Business Manager***

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**NEXT MEETING:** Tuesday, April 4th at 6:00 pm  
Zoom and North Point Outdoors, 22 Ashleigh Drive, Building A, Derry, NH 03038

## **NHLA Education Meeting**

**Feb 14, 2023**

The first education committee met via Zoom on Tuesday, Feb. 14 at 5:30 pm for about an hour.

Attending were Dave DeJohn, Jonathan Ebba and Amy Papineau of UNH Cooperative Extension, and Mike Barwell. Jeff Toomey was unable to attend made comments ahead of the meeting.

The agenda included:

- 1) Update on planning for the second annual Safety Day on March 29 (weather date 3/31) at North Point in Derry.
- 2) Workshop and event planning for second annual Field Day in September at Belknap County Fairgrounds
- 3) Other workshops/events in 2023, including hardscape workshop in May, Twilight Meetings, etc.
- 4) Discuss renewing winter and spring daylong meetings in 2024; begin planning process including venue, speakers, workshops
- 5) Setting dates for future meetings, either in person or via Zoom.

A large portion of the meeting was devoted to welcoming Amy to the committee as the newly named Extension liaison for the landscape industry. We discussed how NHLA and Extension can more fully cooperate and share events and workshops as we move forward. Jonathan will continue to be a resource, such as workshops at the Field Day in September.

We also discussed the role and vision for the education committee as we expand possibilities. For example, can we move toward planning multi-year two-tracks of education opportunities for our members, i.e. hands-on workshops such as pruning, hardscape, safety, etc; and business/manager workshops such as best way to bid jobs, best accounting systems for small business, workers comp, etc.